

ELEMENT CHURCH VOLUNTEER TEAMS

(Sundays unless otherwise noted)

ADMINISTRATION

- Monday-Thursday during office hours
- Most departments have their own specific admin teams.
 - Examples of possible duties: Data entry, communication, lesson preparation, graphic design, creative/production, organization, etc.

CAMPUS SUPPORT

- **CLEANING TEAM**
 - Clean throughout the entire facility with Monday-Saturday options.
- **SAFETY TEAM**
 - Provide a safe environment and acts as first response in emergency situations on Sundays.

FIRST IMPRESSIONS

- **PARKING TEAM**
 - Direct traffic, park guests and is a helpful first contact in the parking lot.
- **GREETER TEAM**
 - Greet guests and attendees at the front doors and welcome people into the auditorium.
- **NEXT STEPS TEAM**
 - Answer questions and complete Element Store transactions at Guest Services. Assist with sign-ups on the computers at the Next Steps wall.
- **HOSPITALITY TEAM**
 - Make coffee, restock supplies, wipe down tables and serve our volunteers in Volunteer Central.
- **USHER TEAM**
 - Welcome guests and direct them to their seats. Assist with Sunday Service elements such as communion, handouts, etc.

KIDS MINISTRY (EKIDZ)

- **CHECK-IN**
 - Assist families in checking in their children, welcome new families and input information.
- **TEACHERS**
 - Lead lessons from a prepared curriculum and direct classroom helpers.
- **HELPERS**
 - Support the teacher of the classroom by assisting with lessons, playing with kids, and helping with restroom visits and small groups.
- **THE TANK HELPERS**
 - Oversee the hangout space just for children (potty-trained to age 12) of serving volunteers.

PRAYER TEAM

- **SUNDAY PRAYER TEAM**
 - Meet and pray with people in the designated prayer area after service.
- **PRAYER REQUEST TEAM**
 - Pray over weekly prayer requests, write note cards and occasionally assist with meals or visits throughout the week.

PRODUCTION TEAM

- **Thursday Rehearsals and Sunday Services**
- **VIDEO**
 - Video presentation, recording, camera operators, graphics, sermon slides.
- **AUDIO**
 - Sound for auditorium, lobby, online.
- **LIGHTING**
 - Theatrical and house lighting during services.
- **STAGE**
 - Stage movement by people or props and construction of stage designs and props.

OUTREACH TEAM

- **PLAY CITY**
 - Help oversee the free indoor playground for kids in the community and their caregivers.
- **FOOD PANTRY**
 - Help package and hand out food bags to community members that are in need of food.

WORSHIP TEAM

- **Thursday Rehearsals and Sunday Services**
- **INSTRUMENTALISTS & VOCALISTS**
 - Talented and gifted people who help lead our church in worship by playing an instrument and/or singing. This team has an audition process.

YOUTH MINISTRY (FUSION)

- **JR HIGH - TUESDAY NIGHT**
 - 6th to 8th grades
 - Assist with check-in, concessions, games and groups as well as interact and connect with the teens.
- **SR HIGH - WEDNESDAY NIGHT**
 - 9th to 12th grades
 - Assist with check-in, concessions, games and groups as well as interact and connect with the teens.